

**REGULAR MEETING
HOUSING COMMITTEE
February 19, 2008 – 2:00PM
TRIBAL OFFICE BOARDROOM**

1. **Call to Order and Roll call-** CHAIRPERSON Joan Delabreau called the meeting to order at 2:15 p.m. Roll call was taken with a quorum present. MEMBERS PRESENT: Joan Delabreau, Rebecca Alegria, Dave Corn, Mary Husby and Davey Jean Peters. MEMBERS ABSENT: Mary Grignon (excused) and Kim Komanekin. ALSO PRESENT: Betty Jo Wozniak, Melodie Page, Janice LaTender and Kristen LaTender.

2. **Moment of Silence-** A moment of Silence was observed.

3. **Approval of Minutes dated January 15, 2008-**

Motion made by Rebecca Alegria to approve the minutes dated January 15, 2008. Motion was seconded by Mary Husby. Motion carried: 4-for, 1-abstention (Peters), 0-opposed, 2-absent (Grignon, Komanekin).

4. **Tenant issue's-**

No tenants showed up to discuss their concerns.

5. **Cash Handling Policies draft-**

Janice LaTender presented the Cash Handling Policy. There were two different versions of the Policy. Version 1 is just the policy were version 2 is both policy and procedures. The auditor does not recommend that both policy and procedures be combined into one document.

Motion made by Davey Jean Peters to approve the version 1 Cash Handling policies. Second was made by Dave Corn. All those in favor of the motion signify by saying aye. Motion carried: 5-for, 0-abstention, 0-opposed, 2-absent (Grignon, Komanekin).

6. **Revision of Admission Policy-**

The committee went through the Admission's Policy page by page for any comments. Chairperson Delabreau had a question on 1.7 in the policy states that individuals who apply for Low income may be required to complete Training Classes. There was a problem with this before, there were individuals who stated that if you were liked you didn't have to take the classes but if you were not liked you had to take the classes. Some of the language in 2.8 Criminal Background Checks part B needs to be re-worded. There are a lot of things within the Policy that Betty Jo will need to change and work on.

7. **Status of Tax Credit 3 and 4-**

Six houses in Tax Credit 4 are currently having mold eradication done have been moved out and into other units. The copy that the Housing contracted with is taking them three or four days on each house. Because of the difficulty with the contractors

and trying to find contractors housing will now be doing a force account. This means they will be running the crews themselves. Housing will have two crews of four with one being the lead person; also Betty Jo would like to hire somebody to help with building inspection/supervision. Both projects need to be operating by July 1st, 2008.

8. Status of Tax Credit 1 and 2-

Tax Credit 1 is doing well, they have a fifteen year lease to purchase agreement that needs to be met. Not many problems with collecting rent or maintenance. Tax Credit 2 probably just a little difficult because when the application was submitted it was stated in the application that these would be a lease to purchase agreement as well, but that was not the way that they were approved. All 24 units have regular leases with three vacant.

11. Other Business-

Eagles Nest Emergency Shelter Manager Kristen LaTender was present and reviewed the resident agreement with the committee. Chairman Delabreau suggested that Betty Jo and Kristen bring the items back to the committee as an agenda item. There are a few changes in the agreement that will need to be corrected; the committee will not make a motion for this agreement in other business.

9. Occupancy report-

All tenants in mutual help homes are enrolled Menominee members.

10. Director's report-

Betty Jo had a memo in the packet that the committee reviewed and had no questions on.

12. Adjournment-

Motion made by Davey Jean Peters to adjourn. Second was by Rebecca Alegria. All those in favor of the motion signify by saying aye. Motion carried: 5-for, 0-abstention, 0-opposed, 2-absent (Grignon, Komanekin).

Meeting adjourned at 4:28 p.m.

Respectfully submitted by,

Lisa Caldwell, Recording Clerk
Chairman's Office